ICAR-NATIONAL INSTITUTE FOR PLANT BIOTECHNOLOGY
Lal Bahadur Shastri Building, Pusa Campus,
NewDelhi-110012
Advertisement No.-4001-635/339693/Sci. Admin. Asstt.

Online/Walk In-Interview

Applications from Indian nationals are invited for temporary engagement under the following project. Engagement shall be purely on contractual basis.

Title of the Project	***Morpho-physiological and molecular alterations of the root system of contrasting genotypes of rice under different salt stress conditions***
Funding Agency	Department of Biotechnology
Duration of the Tenure	For a period till 10/09/2027 or till the completion of project whichever is earlier
Post	Scientific Administrative Assistant/Field worker
No. of Post	One
Emoluments Fixed per month	Rs. 18000/- + 30% HRA
Essential Qualifications	Graduate degree in Science from a recognized University as per DBT/DST Office Memorandum (O.M) No. SR/S9/Z-05/2019 Dated 21.08.2019. (A selection process through National level examinations conducted by Central Government Departments and their Agencies and Institutions such as DST, DBT etc.)
Desirable Qualifications	Two years of experience in field and laboratory work
Date of Interview	**08.12.2026 at 11:00 A.M.**

Terms & Conditions:

1. Interested candidates will attend the Walk-In-Interviews with 2 copies of Application form along with 2 self – attested copies of all the documents related to educational qualifications/experience/publications etc. The candidates must also bring all the Original documents for verification. However, candidates interested to attend interview through online mode should send their application along with Biodata and publication (soft copy only) through **email by 03.12.2026 (06:00 P.M.).** The application form and the documents must be clubbed in a single pdf and send on the following email IDs viz., vandnarai2006@gmail.com **and megha.megha144@gmail.com**. **The**

Advertisement number should be mentioned as the subject of email. The Advertisement number should be mentioned as the subject of email.

2. **The link for taking the interviews will be sent on the email ID of the eligible candidates only.**
3. The documents are as follows.
    I. Application form strictly in the format given in the next page (all fields mandatory)
    II. Complete CV.
    III. Aadhaar Card or Any Government Approved Photo Identity Proof
    IV. Class 10 Mark sheet
    V. Class 10 Pass Certificate
    VI. Class 12 Mark sheet
    VII. Class 12 Pass Certificate
    VIII. Graduation Mark sheet/Transcript
    IX. Graduation Degree Certificate
    X. Post-Graduation Mark sheet/Transcript
    XI. Post-Graduation Degree Certificate
    XII. Experience Certificate (as & where applicable)
    XIII. No-Objection Certificate (essentially required if currently employed, as & where applicable)
    XIV. Conversion factor from CGPA to percentage, wherever applicable.
    XV. PhD. Degree certificate. (as & where applicable)
    XVI. PhD mark-sheet. (as & where applicable)
    XVII. SC/ST/OBC Non-Creamy Layer/PH certificate as applicable.
    XVIII. Copy of publication if any.
    XIX. Any other relevant documents.

4. Only candidates having essential qualifications would be considered for the interviews.
5. Number of post as advertised may increase or decrease depending upon the requirement of the Institute and various undergoing/running projects having same essential qualifications.
6. Incomplete applications without requisite documents in any form will be summarily rejected.
7. All the claims made in application form needs to be attached with substantial documentary evidence else the claim will not be considered.
8. For claiming experience, necessary experience certificate duly issued by competent authority has to be enclosed with application for consideration of the same.

9. Age Limit: Upper age limit for application to the post of **Scientific Administrative Assistant is 50 years** (As per DBT guidelines)

10. All the candidates must be present at least 60 minutes before the reporting time of interview to be acclimatized with the interview protocol.
11. No TA/DA would be given for appearing in the interview.
12. The positions are purely temporary, on a contractual basis and initially offered for one year or till project duration whichever is earlier. However, the positions can be terminated with one months' notice owing to any change in circumstances. The person selected will have no right to claim employment or engagement in ICAR at the end of the contract period.

13. Concealing of facts/canvassing shall lead to disqualification of the candidature.
14. The Competent Authority/Director of the Institute reserves the right to accept or reject any or all the applications without assigning any reason thereof.
15. The decision of the Competent Authority/Director of the Institute will be final and binding in all aspects.
16. In case of any disputes, it will be resolved within the jurisdiction of New Delhi Court only.
17. Candidates are advised to keep checking the Institute website on a regular basis for any kind of further information regarding interview.
18. The tentative date of interview is **08.12.2026.** The candidates shall report at LBS Building, Pusa Campus, New Delhi – 110012**.**

Advertisement No.- 4001-635/339693/Sci. Admin. Asst.

APPLICATION FORM FOR THE POST OF SCIENTIFIC ADMIN. ASST.

1	Name of the Candidate	_____	**Photo graph Passport size**
2	Father's Name	_____	
3	Mother's Name	_____	
4	Sex	_____M _____(F)	
5	DOB (dd-mm-yyyy)	_____	
6	Age as on <**last date of receipt of application**>	_____ years _____ months _____ days	
7	Address for Correspondence	_____ _____ _____ State: _____ Pin code:_____	
8	Email ID (*kindly note all correspondence will be done to this email ID only*)	_____	
9	Contact No.	_____ Alternate No.(optional)_____	
10	Category (Check wherever applicable)	**UR** **OBC** **SC** **ST** **PH**	
11	Educational Qualificati		

Exam/ Degree	Board/ University	Subject	Year of Passing	Marks/ CGPA obtained	Maximum Marks/ CGPA	Percen-tage	CGPA to percen-tage conversion formula attached? Yes/No
10th							
12th							
B.Sc./ B.Tech							
M.Sc./ M.Tech							
PhD							

12 Publications* (if any)

I)_____

_____

II)_____

_____

III)_____

_____

*If there are more publications, a list may be attached as Annexure with signature and date

13 Experience** (if any)

Sl. No.	Name of Employer	Position held	From	To	Experience Certificate/ NOC attached? Yes/No
I)					
II)					
III)					

IV)					
V)					

** If worked under more employers, a list may be attached as Annexure with signature and date

14 Total experience _____ years _____ months _____ days

16	Checklist	Self-attested Copy Attached with Application? (**Yes/No**)
I)	**Complete CV**	
II)	**Class 10 Mark sheet**	
III)	**Class 10 Pass Certificate**	
IV)	**Class 12 Mark sheet**	
V)	**Class 12 Pass Certificate**	
VI)	**Graduation Mark sheet/Transcript**	
VII)	**Graduation Degree Certificate**	
VIII	**Post-Graduation Mark sheet/Transcript**	
IX)	**Post-Graduation Degree Certificate**	
X)	**Ph.d Mark sheet and/or degree certificate**	
XI)	**NET/GATE qualified scorecard/certificate (as & where applicable)**	
XII)	**Research Publications (as & where applicable)**	
XIII	**Experience Certificate (as & where applicable)**	
XIV	**No-Objection Certificate (if currently employed, as & where applicable)**	
XV)	**Conversion factor from CGPA to percentage (wherever applicable)**	
XVI	**SC/ST/OBC Non-Creamy Layer/PH certificate (as& where applicable)**	
XVII	**Any other relevant documents**	

I hereby declare that the information furnished on the previous page and above is true to the best of my knowledge.

I also declare that I do not have any relation with any person employed with ICAR/ICAR-NIPB.

If yes, the Name and designation of the related persons mentioned below.

Signature

Place
Date